

---

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**SOUTHAVEN  
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of Southaven Community Development District was held on **Tuesday, July 17, 2014 at 1:00 p.m.** at the Marshall Creek CDD Recreation Center located at 625 Palencia Club Drive, St. Augustine, FL. 32095.

Present and constituting a quorum:

Walter O'Shea	<b>Board Supervisor, Chairman</b>
Lane Gardner	<b>Board Supervisor, Vice Chairman</b>
Naomi Lumley	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Melissa Dobbins	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Katie Buchanan	<b>District Counsel, Hopping Green &amp; Sams</b>
Scott Lockwood	<b>District Engineer, England-Thims &amp; Miller, Inc.</b>
Kim Shine	<b>Hines</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Dobbins called the meeting to order at 1:08 p.m. and read roll call.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There were no comments on agenda items.

**THIRD ORDER OF BUSINESS**

**Oath of Office for Supervisors**

The Oath of Office was given to Mr. O'Shea, Mr. Gardner and Ms. Lumley prior to the start of the Meeting.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2014-27,  
Canvassing and Certifying the Landowner  
Election Results**

Ms. Dobbins stated that the Landowner Election results were as follows: Lane Gardner received 315 votes and as a result a four-year term, Walter O'Shea received 315 votes and as a result a four-

year term, Ella “Pud” English, Dan Jones and Naomi Lumley each received 300 votes and as a result two-year terms.

On a motion by Mr. O’Shea, seconded by Mr. Gardner, with all in favor, the Board approved Resolution 2014-27, Canvassing and Certifying the Landowner Election Results as follows; Lane Gardner received 315 votes and as a result a four-year term, Walter O’Shea received 315 votes and as a result a four-year term, Ella “Pud” English, Dan Jones and Naomi Lumley each received 300 votes and as a result two-year terms for Southaven Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2014-28,  
Designating Officers**

The Board of Supervisors approved Resolution 2014-28, Designating Walter O’Shea as Chairman, Lane Gardner as Vice Chairman, and Naomi Lumley, Ella “Pud” English, Dan Jones, Melissa Dobbins, and Jeremy Needham as Assistant Secretaries.

On a motion by Mr. Gardner, seconded by Mr. O’Shea, with all in favor, the Board approved Resolution 2014-28, Designating Walter O’Shea as Chairman, Lane Gardner as Vice Chairman, and Naomi Lumley, Ella “Pud” English, Dan Jones, Melissa Dobbins, and Jeremy Needham as Assistant Secretaries for Southaven Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of the Minutes of the Board  
of Supervisors’ Organizational Meeting  
held May 27, 2014**

The following change was made on page 11 of the minutes; under the forty-fourth order of business, the word “owner” was changed to “mortgage holder”.

On a motion by Mr. Gardner, seconded by Ms. O’Shea, with all in favor, the Board approved the Minutes of the Board of Supervisors’ Organizational Meeting held May 27, 2014, as amended, for Southaven Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Ratification of the Operation and  
Maintenance Expenditures for June 2014**

On a motion by Mr. O’Shea, seconded by Mr. Gardner, with all in favor, the Board ratified the Operation and Maintenance Expenditures for June 2014 in the amount of \$5,063.84 for Southaven Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
Ms. Buchanan updated the Board of Supervisors that district contracts are being circulated for execution with revised termination clauses, the special assessment notices will be sent tomorrow and she is working on filing the Validation Complaint.
- B. District Engineer  
No Report.
- C. District Manager  
Ms. Dobbins noted that the next regularly schedule Board of Supervisors' meeting will be held Wednesday, August 20, 2014 at 1:30 p.m. at the Marshal Creek CDD Amenity Center Located at 625 Palencia Club Drive, St. Augustine, FL. 32084.

**NINTH ORDER OF BUSINESS**

**Consideration of Proposals for District Engineer**

The Board of Supervisors reviewed two proposals received from England-Thims & Miller and Yuro & Associates. The Board of Supervisors ranked England-Thims & Miller number one with a total of 95 points and Yuro & Associates number two with a total of 81 points. The Board of Supervisors accepted the proposal subject to contract negotiations from England-Thims & Miller for district engineering services.

On a motion by Mr. Gardner, seconded by Ms. Lumley, with all in favor, the Board accepted the proposal subject to contract negotiations from England-Thims & Miller for district engineering services for Southaven Community Development District.

**TENTH ORDER OF BUSINESS**

**Audience Comments and Supervisor Requests**

There were no audience members present.

There were no Supervisor comments.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On a motion by Mr. Gardner, seconded by Ms. Lumley, with all in favor, the Board adjourned the Board of Supervisors' Meeting at 1:30 p.m. at for Southaven Community Development District.

  
\_\_\_\_\_  
Secretary/Assistant Secretary

  
\_\_\_\_\_  
Chairman/Vice Chairman